

AUTOMATIC TEMPORARY INJUNCTION (ATI) DOCUMENTS
CLIENT CHECKLIST

1. Complete copies of all Federal and State personal income tax returns for you and your spouse. Include all income and interest forms, all business income forms and all schedules. Provide for past two (2) years:
 2. Complete copies of all Federal and State business tax returns for any entity in which either you or your spouse has an interest. Provide for past two (2) years:
 3. Complete copies of the most recent pay stubs from all employers for you and your spouse. Provide for past two (2) months:
 4. Complete statements for all bank accounts held in your name and/or your spouse's name, personal and business. Include minor children's accounts and trust accounts. Provide for past six (6) months:
 5. Documents that describe the available health insurance coverage that you or your spouse have for your minor children's benefit. Include the breakdown of premiums between the primary beneficiary and other beneficiaries (e.g. employee only, employee with children, family). Insurance information:
 6. Documents that describe the cost and type of all child care expenses related to employment or education for employment for you or your spouse. Childcare information:
 7. Documents that describe each debt (mortgage, vehicle, credit card) that you or your spouse owe, how it is owed (individual or joint), terms of payment and the current balance. Debt information:
- If one of the above-described documents cannot be provided within the 30-day period, please identify the document or documents. Briefly explain why it is unavailable, and what steps you are taking to obtain it. We will prepare an Affidavit for you to sign, using this information, so that you comply with the statute for financial disclosure.
 - **IMPORTANT:** You have an ongoing duty under the statute to supplement these listed documents. Please gather the documents when you receive them, and forward a copy to us once a month.